



2023 Wings of Hope Vendor Information

Event Date: Saturday, June 24, 2023

SCHEDULE:

Set-up	7:00am
Vendors Open	9:00am – 11:30am
Clean-up	11:30am – 12:30pm

VENUE:

Milton Memorial Park
Milton, DE

- Please note this is a rain or shine outdoor event. It is highly recommended you bring a table tent.
- Vendors must provide their own table and chair(s). These will not be provided for you.

VENDOR SPACE RENTAL FEE:

- Space provided is enough to fit one (1) standard 8’ table. Fee is **\$50 per table**
- If you wish to rent more than one table space, please be sure to let us know if you need them together.
- Reservations are filled on a first come, first served basis. We will do our best to accommodate you.
- Forms and payment must be submitted no later than **Friday, June 2, 2023.**

Your space is not reserved until the following is completed:

1. Full payment of the space rental fee is made to **Cancer Support Community Delaware.**
2. A completed copy of the “Wings of Hope Vendor Contract” (See the next page) is submitted to **Cancer Support Community Delaware.**

MERCHANDISE:

- The sale of food, beverages, or other items requires a vendor permit.
- Permit Applications are available at Milton Town Hall.
- Merchandise for the *Wings of Hope* event must be butterfly and/or nature themed.

For more information or to submit the Wings of Hope Vendor Contract please contact:

Susan M. Davis, *Southern Delaware Development Associate*
Cancer Support Community Delaware
 18947 John J. Williams Highway, Suite 312
 Rehoboth Beach, DE 19971
 302-645-9150 / sdavis@cscde.org



2023 Wings of Hope Vendor Contract
Event Date: Saturday, June 24, 2023

AGREEMENT BETWEEN CANCER SUPPORT COMMUNITY DELAWARE, WINGS OF HOPE, AND

(Business/Vendor Name) _____

The Cancer Support Community Delaware (CSCDE) Wings of Hope fundraiser will be presented by Incyte on **Saturday, June 24, 2023** rain or shine.

1. CSCDE agrees to furnish to Exhibitor, and Exhibitor hereby reserves _____space(s) at **\$50 per space** for the display and sale of Exhibitor's merchandise during the Wings of Hope.
2. Exhibitor agrees to pay CSCDE the total sum of _____as rental for the space(s) reserved. The Exhibitor shall, at or before the signing of this agreement, pay to CSCDE the total space rental fee.
3. CSCDE assumes no responsibility for the collection of accounts from customers of Exhibitors.
4. Exhibitor also agrees and understands that they are to:
 - (a) Assume all risk of loss (by theft or otherwise), damage, or injury to Exhibitor's merchandise and representatives.
 - (b) Pay all expenses of transportation, packing and unpacking of Exhibitor's merchandise.
 - (c) Complete the arrangement of Exhibitor's display by no later than 8:45am on Saturday, June 24, 2023, and to open the display promptly at **9:00am**.
 - (d) All merchandise and equipment shall remain in place at least until 11:00am on Saturday, June 24, 2023 and must be removed no later than 2 hours after the closing of the event.
 - (e) Remove all trash and debris from the space(s) provided, leaving the park exactly as you found it.
 - (f) Fill all orders no later than July 20, 2023, unless otherwise arranged with customer and to notify such customer immediately if delivery dates cannot be met.
 - (g) Save harmless CSCDE and its staff, volunteers, and sponsors representatives from any claims or liability for injury, loss or damage, resulting from Exhibitor's acts or participation hereunder.
5. This agreement may be cancelled *by either party* hereto by providing written notice of cancellation to the other party electronically on or before **Friday, June 2, 2023**. Written acknowledgement of the cancellation notice must be made by the other party for the cancellation to be binding. All rental fees are non-refundable and are considered a donation to CSCDE. The donation is tax-deductible to the fullest extent allowable by law. **Tax ID: 51-0351863**
6. This agreement shall only become binding, & the aforesaid space(s) shall be reserved for Exhibitor upon;
 - (a) Execution of this Agreement on behalf of CSCDE and Exhibitor; and
 - (b) Receipt by CSCDE of the total space rental fee from Exhibitor.



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**2023 WINGS OF HOPE
EXHIBITOR**

CANCER SUPPORT COMMUNITY DELAWARE

By: _____
Authorized Representative - Please Print

By: _____
Susan M. Davis, Development Associate

Mailing Address

City, State, Zip Code

Space Rental Amount

Date Received

Telephone Number

E-mail Address

Name of company as you wish it to appear in printed materials

Signature Date

Payment Information:

Payment Method: Check MasterCard Visa Amex

Credit Card Number: _____

Exp. Date: ___/___/___ Name on Card: _____

Signature: _____

Make checks payable to Cancer Support Community Delaware.
Your donation is tax-deductible to the fullest extent allowed by law. No goods or services were provided you in exchange for your charitable donation. Tax ID # 51-0351863

Please include a brief description of your product(s):

- Please provide me with a copy of this executed contract.
- It is not necessary to provide me with a copy of this executed contract.
- Yes, I am willing to donate an auction item for the event and have completed the separate donation form.